



MARINE GROUP  
BOAT WORKS

## Project Manager

Marine Group Boat Works is a full-service boat, yacht repair, and construction facility. Marine Group Boat Works is looking to hire Project Managers (Levels I, II and Senior Level) to be part of our growing family. The candidate will work in a fast growing, award-winning company.

### Job Summary

The Project Managers are the primary interface with our Customers and are empowered and expected to deliver a world-class customer experience to all the vessel owners and owners representatives involved. Overall responsibility of managing a super yacht or commercial vessel refit or repair project encompasses working in conjunction with the vessel owner's rep, defining and interpreting the project work scope, scheduling and conveying technical information to boatyard trade supervisors and sub-contractors for the purpose of assigning and scheduling labor to complete the work in a safe, efficient and high-quality manner. The Project Manager also works with the Contracts Department in the costing, drafting and execution of change orders.

### Duties and Responsibilities

- Managing the project budget, schedule, and quality for assigned projects.
- Acting as primary point of contact with the Customer and communicating project status updates effectively
- Administering every aspect of ship repair project including purchasing, planning and scheduling, production oversight, contractual modifications, final bill settling and invoicing.
- Determining the scope of work package to establish the contract baseline, evaluating the ability of the production department to execute the work package and recommending modifications to the scope as needed.
- Requesting, scheduling and approving all subcontracts and requests for temporary labor.

### Minimum Requirements/Desirable Skills

- Ability to plan a multi-trade, multi-task project with potential of managing multiple projects.
- Excellent verbal and written communication skills.
- Experience in the maritime industry and/or project management highly desirable

### Qualifications

- A Bachelor's degree from an accredited university OR an Associate's degree in any technical skill associated with ship repair, plus 4-6 years of progressively more complex work experience demonstrating the required ship repair and production management skills OR, an equivalent combination of education and experience may be substituted.
- USCG Master/Mate/Engineer license not required but very helpful.

**Physical Demands:** The physical demands for this position are moderate. This position requires standing and walking for extensive periods of time. Requires the ability to walk over uneven surfaces and occasionally climb ladders and other ship elements.

**Salary:** DOE Salary Exempt

### Benefits:

Full benefits package, including but not limited to:

- Medical + Dental
- Vision
- Chiropractic
- Long Term Disability & Short-Term Disability
- Work- Life balance
- Company Paid Life Insurance

- Voluntary Life Insurance
- FSA (Med. and Dependent)
- 401k
- Paid Holidays
- Paid Time Off
- Company events and more!

**Benefits:** Full benefits package, including but not limited to: • Medical • Vision • Chiropractic, Acupuncture • Long Term Disability • Work-Life balance EAP • Short Term Disability • Company Paid Life Insurance • Voluntary Life Insurance • FSA (Med. and Dependent) • 401k (after 6 mo. wait period) with possibility of match • Paid Holidays • Paid Time Off • Company events • Business casual dress code and work environment \*possibility of annual bonus. (some benefits subject to a wait period)

**Compensation:** non-exempt (hourly DOE)

**Start date: ASAP**

AA/EEO/VEVRAA Marine Group Boat Works, LLC is an AA/EEO employer and VEVRAA contractor and shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.